



# FACILITIES MAINTENANCE SAFETY SPECIALIST (FMSS) CERTIFICATE REQUEST FORM

## Application Information

**Status of Processing:** Certificate request forms will be processed within ten business days of receipt. If you do not receive a receipt of confirmation within this time frame, contact our office.

**When you have completed all your certification requirements:** Certificate Request Form, Course Completion Record and copies of supporting course completion certificates must be submitted. All coursework must be completed before application submittal. Credentials (certificate &/or plaque) will be sent to the mailing address provided below.

I have read and agree to the guidelines outlined above:

**NOTE:** Those enrolled in legacy certificate programs may continue with those tracks as planned OR opt to follow the new tracks to certificate completion, whichever best suits your schedule and knowledge requirements.

<b>Signature</b>	<b>Date</b>

**Recipient Information:** *NOTE: Enter name as it appears your government issued ID.*

Student ID Number	Prefix	First Name	MI	Last Name	Suffix
Mailing Address			City	State	Zip Code
Home Phone Number	Work / Cell Phone Number	Email Address			
( )	( )				
Indicate DATE of COMPLETION for the FMSS Certificate Program you are completing					Click or tap to enter a date.
<b>ITEM</b>		<b>Unit Price</b>	<b>Qty.</b>	<b>Price</b>	<b>Make Check Payable to VSCC</b> <b>Please do NOT send cash.</b> <b>Mail to: Volunteer State Community College</b> <b>OTI Education Center</b> <b>1480 Nashville Pike</b> <b>Gallatin, TN 37066</b>
Application Fee (Includes paper & PDF certificate)		\$95	1	\$95.00	
Certification Plaque		\$95			
		<b>Total Due</b>			

**If paying by Credit Card, complete the following:**

Check One:  Visa  Mastercard  AMEX  Discover

Credit Card # \_\_\_\_\_

Expiration Date \_\_\_\_\_ Amount \$ \_\_\_\_\_ CVV \_\_\_\_\_

Print Cardholder's Name \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

**For Office Use Only:**

Receipt # \_\_\_\_\_ Date: \_\_\_\_\_

Initials \_\_\_\_\_ Term/Year: \_\_\_\_\_

Volunteer State Community College, a Tennessee Board of Regents institution, is an equal opportunity institution and ensures equal opportunity for all persons without regard to race, color, religion, sex, national origin, disability status, age, sexual orientation or status as a qualified veteran with a disability or veteran of the Vietnam era.

**FOR OFFICE USE ONLY:**    **STUDENT ID:** \_\_\_\_\_     **MAIL TO STUDENT**  
 **CERTIFICATE ONLY**     **CERTIFICATE & PLAQUE**     **PRESENT IN CLASS**



# FACILITIES MAINTENANCE SAFETY SPECIALIST (FMSS) CERTIFICATE REQUEST FORM

<b>OS&amp;H Certificate Program Name:</b>	<b>Facilities Maintenance Safety Specialist (FMSS)</b>
<b>Program Code</b>	<b>FMSS</b>
<b>Campus/Facility</b>	VSCC Gallatin TN
<b>Degree Type:</b>	Certificate
<b>Application Fee</b>	\$95.00
<b>Minimum Contact Hours Required</b>	143.5
<b>For Additional Information</b>	(615) 230-3358; <a href="mailto:OSHA@VolState.edu">OSHA@VolState.edu</a> ; or, <a href="http://www.VolState.edu/OSHA">www.VolState.edu/OSHA</a>

### Program Description:

Participants in the Facilities Maintenance Safety Specialist Certificate Program for must complete a minimum of seven (7) courses, comprised of required and elective courses, that include a minimum of 136.0 contact hours of training through OTI Education Center courses to earn the *Facilities Maintenance Safety Specialist (FMSS)* certificate.

- Must complete the three (3) Required Courses as listed for a minimum of 64.0 contact hours of training.
- Must complete a minimum of four (4) Elective Courses from the list for a minimum of 79.5 contact hours of training.
- A minimum of 52 contact hours of training must have been taken with the OTI Education Center at Volunteer State Community College.
  - ❖ Required and elective courses may be transferred from any OSHA Training Institute Education Center.
  - ❖ Proof of successful course completion is required.

### Facilities Maintenance Safety Specialist (FMSS) Course Completion Record

Three (3) Required Courses	Min Hrs.	Course Location	Completion Date
OSHA #510 Occupational Safety and Health Standards for Construction	26		
OSHA #511 Occupational Safety and Health Standards for General Industry	26		
TPS211 Electrical Safety in the Workplace—Understanding NFPA 70E®	12		
<b>Electives: (At least 4 courses that include a minimum of 79.5 hours of training from the list below)</b>			
OSHA #2015 Hazardous Materials	26		
OSHA #2045 Machinery and Machine Guarding Standards	26		
OSHA #2264 Permit-Required Confined Space Entry	20		
OSHA #3095 Electrical Standards	26		
OSHA #3085 Principles of Scaffolding	22		
OSHA #3115 Fall Protection <b>OR,</b> OSHA #7405 Fall Hazard Awareness for the Construction Industry	18  5.0		
OSHA #7105 Evacuation and Emergency Planning	4.0		
OSHA #7115 Lockout/Tagout	7.5		
OSHA #7215 Silica in Construction and General Industry/Maritime	7.5		



# FACILITIES MAINTENANCE SAFETY SPECIALIST (FMSS) CERTIFICATE REQUEST FORM

OSHA #7500 Introduction to Safety and Health Management	5.5		
OSHA #7505 Introduction to Accident Investigation; <b>AND</b> RSHOL #9505 Root Cause Analysis-Accidents & Injuries	17.5		
OSHA #7845 Recordkeeping Rule Seminar	4.0		

View OTI Education Center at Volunteer State Community College scheduled courses at: [www.volstate.edu/OSHA](http://www.volstate.edu/OSHA)