

**CABINET MEETING
MINUTES
Wednesday, May 15, 2024**

May

Members	15				
Dr. Russ Deaton	X				
Brett Stoller	A				
Dr. Terri Day	X				
Dr. Emily Short	A				
Karen Mitchell	A				
Nick Bishop	X				
Greg McCalley	A				
Lori Cutrell	X				
Faculty Council Speaker Deb Moore	X				
Professional Staff Council Chair Meredith Young	X				
Staff Council Chair Darrell Rogers	X				
Recorder Karen Waller	X				

Others in Attendance:

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
CALL TO ORDER	10:00 AM	
V 01 02 Personnel Records – Proposal to Delete VSCC Policy and Adopt TBR Policy	<p>Discussion:</p> <ul style="list-style-type: none"> • VSCC current policy does not contain TBR detailed definitions and guidelines for personnel records. • TBR policy complies with current state stature T.C.A §10-7-503 regarding personnel records (definition of documents, custodian, and public requests.) • Propose to delete V.01.02 and replace with TBR 5.01.00.10 <p>Conclusion/Recommendation</p> <ul style="list-style-type: none"> • Cutrell will send the proposal to delete VSCC policy and adopt TBR to members for an email vote approval 	Note: Motion carried to delete VSCC policy V 01 02 Personnel Records and adopt TBR policy 5.01.00.10 via email vote on 5/17/2024.
FYI/ANNOUNCEMENT	<p>Discussion:</p> <ul style="list-style-type: none"> • Welcomed Deb Moore as the newly elected Faculty Council Speaker; Moore shared her personal goals as Speaker: <ul style="list-style-type: none"> ○ Improve the relationship between Faculty and Administration ○ Make College leadership more attractive to Faculty ○ Identify one or more tangible goals Faculty Council can accomplish in 2024-25 • FAFSA Update • Vol State Middle College Spring Graduation – 35 graduates; 29 of the students also earned an associate’s degree at Vol State 	
ADJOURNMENT	There being no further business, the meeting adjourned.	Meeting adjourned at 10:40 am