Using DegreeWorks: Your Guided Path to Graduation

1. Log into <u>My Vol State</u>¹ and click on the DegreeWorks app. You may be prompted to log in using your Vol State email and password. DegreeWorks is a web-based, degree-auditing and tracking tool which enables students and advisors to evaluate academic progress towards graduation in accordance with College and major requirements outlined in the College Catalog.

(¹https://launchpad.classlink.com/volstate)



2. DegreeWorks is divided into sections. The top section is the Student Information section. View your classification, V#, current major, assigned advisor and other information. Easily email your assigned advisor by clicking the envelope icon (top right).

V00	×	Degree Associate of Sci	ence
Advanced search			
Level Undergraduate Cla	assification Sophomore Major Unive	rsity Parallel Program Human Service	is AS
Concentration Human Servi	ces College Social Science & Education	Advisor	
Academic Standing Good St	anding Holds Yes: See Portal Action Ite	ems	
Academic What-If		View	historic audit
	Degree progress	1	
Format	begree progress	In-progress classes	
Student View	Overall GPA	In-progress classes	

3. The DegreeWorks worksheet is divided into sections. These sections may differ from student to student, based on the major and other unique requirements. The most common sections are:

- Student Information
- Degree Summary
- Learning Support
- Prerequisite Requirements

- General Education
- Concentration Requirements
- Unused Courses
- Insufficient Courses.

4. The Course Requirements are listed in CATEGORIES, (*distinguished by all caps*). Below the categories may be Sub-Categories (*indented*) which list the required course or course options. Click the blue course hyper-link to see course details and schedule options.

		Course	Title	Grade	Earned Credits	Term
0	COMMUNICATIONS REQUIREMENT					
\oslash	Fundamentals of Communication or Public Speaking	COMM 2025	Fundamentals of Communication	С	3	Summer Term 2020
0	English Comp I and II	ENGL 1010	English Composition I	D	3	Spring Term 2018
		Still needed:	1 Class in ENGL 1020			
0	HUMANITIES AND/OR FINE ARTS REQUIREMENT					
0	Intro to Art or Intro to Music	Still needed:	1 Class in ART 1035 or MUS 1030			
\oslash	Humanities and/or Fine Arts	PHIL 1040	Introduction to Ethics	В	3	Spring Term 2020
0	Literature	Still needed:	1 Class in ENGL 2045 or 2055 or 2110 or 2120 or 2310 or 2320			

5. Thinking about changing your major? The **"What If"** feature allows you to see what your degree plan would look like if you changed your major. Select the current Catalog Year, Program of choice, and then scroll to the bottom and click on Process.

Academic Standing Good Standing Holds Yes see Portal Acti	What-If Analysis Use current curriculum Program
Format Student View Overall GPA	Catalog year * 2020-21 Program * Art (Studio) AFA TTP Concerned to the second
Requirements	Subject Concentration Vrt (Studio) TTP
	In-progres classes Process Reset

A What-If Analysis DOES NOT officially change your major. To change your major, use the "LINKS" button at the top of DegreeWorks, select the "Change of Major Form," complete the form and submit.

6. "LINKS" in the top toolbar allows quick access to Change of Major, Transcript Request, and other forms and links.



7. The envelope icon at the top right lets you easily email your assigned advisor.



8. "PLANS" in the top toolbar displays a semester-by-semester recommended schedule created by an advisor.

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:5 >	Fall 2021 D Credits: 12.0	:	Spring 2022 Credits: 9.0	:	Fall 2022 D Credits: 18.0	:
+ +	+		+		+	
+	ENGL 1010 Credits: 3.0	÷	CRMJ 1020 Credits: 3.0	:	CRMJ 1340 Credits: 3.0	:
+						
	CRMJ 1010 Credits: 3.0	:	PSYC 1030 or HED 120 or F 1030 or PSYC 2130 or SOC or SOCI 1040 or ECON 210	POLS	CRMJ 2312 Credits: 3.0	:
			2200 or GEOG 1015 or GEO GEOG 2010 or POLS 1010	OG 1012 or or POLS		
	CRMJ 2020	:	2025 or PSYC 2120 Credits: 3.0	CRMJ 1355	:	



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