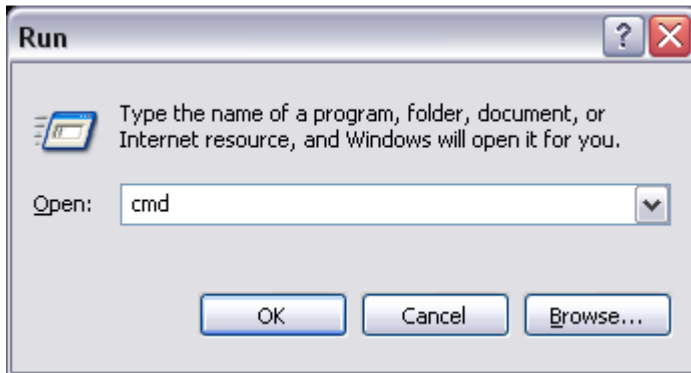


Finding Computer Name and IP Number

1. Please log into the computer with the Vol State user account provided by the Information Technology Department.
2. Click the “Start” button in the bottom left corner. Choose “Run” from the menu options. After the Run Dialog Box opens, enter “*cmd*” in the textbox. Then click the “OK” button.



3. The windows command prompt screen should open. Please type, “*ipconfig /all*”, and press “Enter”.

```
C:\ C:\WINDOWS\system32\cmd.exe
Microsoft Windows XP [Version 5.1.2600]
(C) Copyright 1985-2001 Microsoft Corp.

C:\Documents and Settings\JDyer>ipconfig /all_
```

4. A list of items will appear. Locate the item named “*Host Name.....*”. This is your Computer Name. Locate the item named “*IP Address.....*”. This is your IP Number.