



# Radiologic Technology

## Grading Policy & Grievances

### **\*Didactic Class Work**

The grading scale for all Radiology program courses is as follows:

94% - 100% A

86% - 93% B

80% - 85% C

To remain in the program, each program course must be completed in sequence with a minimum grade of "C" which is a numeric score of at least 80%.

### **\*Clinical Grades Policy**

Clinical Grade calculations consider several factors: staff evaluations, clinical coordinator evaluations, clinical instructor evaluations, clinical competencies, written assignments, assignments, records, and participation.

Clinical competencies are assigned each semester. The student must successfully complete the minimum number required before the end of each semester. In addition, the student must prove continual competency as noted in each course specific syllabus. The student may be required to complete other course assignments including but not limited to logs, forms and clinical records. All clinical documents must be kept current and accurate. A more complete breakdown of the clinical grading system is included in the clinical course syllabus each semester.

Technologists will complete student evaluations. In addition, the Clinical Instructor will complete mid-term and final evaluations. Students are responsible for notifying the Clinical Instructor of evaluation due dates. Failure to comply with the above will affect the student's final clinical grade.

The grade "I" means incomplete. All clinical make-up work or time must be satisfactorily completed by the date specified by the Clinical Coordinator. Make-up time is not a "right" it is a courtesy. The program is under no obligation to extend clinical days.

Some examples of allowed make-up time are, but not limited to (documentation may be required):

1. deficient participation due to illness or military obligations
2. failure to complete competency checkoffs
3. family emergency or death in the immediate family

If course requirements are not met in the specified period, the student may receive a failing grade in the course. If the "I" has not been replaced with a passing grade by the end of the following semester, the "I" will convert to an "F"; this will result in dismissal from the Radiologic Technology Program.

A student may be placed on clinical probation for poor clinical performance or infraction of any program policy. If a student is placed on clinical probation, he/she will be given specific objectives for improvement. During counseling for the probationary status, the student will be advised of the specific goals and offered suggestions on ways to improve. If the student does not meet the stated objectives within the given time frame, the student may receive a failing grade in the clinical course. This will result in dismissal from the program.

**Statement On Grievances:**

Students have the right to appeal decisions and/or policies implemented by the College. If a student believes that specific situations justify the need to appeal, then the appeal should be filed with the office, department or division that implemented the policy or caused the need for an appeal action to be considered. A student also has the right to appeal grades. Unless otherwise instructed, an appeal should be submitted in writing to the appropriate office for review. For additional information regarding appeals and or grievances refer to the section on "Student Complaint Procedures" and "Appeal for Grade Change" in the Student Handbook.